



GUIDELINES OF BOARD OF STUDIES (BoS) – DHIRUBHAI AMBANI UNIVERSITY - SCHOOL OF LAW

The Board of Studies (BoS) is a statutory academic body responsible for overseeing the curriculum design, academic standards, and quality assurance within the DAU - SoL. It plays an essential role in ensuring that the courses remain contemporary, interdisciplinary, and aligned with industry, research, and societal needs. This Board of Studies shall be responsible to the Academic Council/ Board of Governors.

1. COMPOSITION OF THE BOARD OF STUDIES

The composition of the BoS shall be as follows:

a. Chairperson:

- The Director of the School of Law shall serve as the Chairperson of the BoS.

b. Internal Members:

- All Professors, Associate Professors, and Assistant Professors of the School of Law.
- Two student representatives (one PG and one Ph.D., post admissions are completed), to be nominated by the Director for a one-year term, to provide feedback on academic reforms. These representatives will be non-voting invitees.

c. External Members (nominated for three-year duration):

- One Senior Academic Expert from a reputed institution, such as a National Law University (NLU), or a Central/State University, nominated by the Chairperson.
- One Expert from Industry / Legal Profession / R&D Sector, nominated by the Chairperson. The expert should have a minimum of 10 years of relevant professional experience.
- One Senior Interdisciplinary Expert, from fields like Public Policy, Economics, Technology, Sociology, or Data Science, preferably with experience in law and governance, nominated by the Chairperson.

d. Co-opted Members:

- The BoS may co-opt subject matter experts from specific fields (including international experts) for deliberations on particular courses, with the approval of the Director. Co-opted members shall serve in an advisory capacity for a fixed term or agenda item.



e. Acting Chairperson:

- In the absence of the Chairperson, the senior-most faculty member of the School of Law shall act as the Chairperson, with prior approval of the Director.

2. TERM AND MEETINGS

- The BoS shall be constituted for a term of three years, except for student members who shall serve a one-year term.
- The BoS shall meet at least twice a year. Additional meetings may be convened by the Chairperson as required. Efforts will be made to include all the pending issues which require consideration by the Board during the Session in the Agenda of the meeting of the Board.
- The quorum for BoS meetings shall be one-third of the total members, including at least one external expert/co-opted external expert.
- The Chairperson of the Board of Studies will ordinarily not less than five days prior to the meeting of the Board, issue to each member, a notice stating the time and date of the meeting, along with the agenda.
- Essential items that could not be circulated as a part of the main Agenda may be included in the Supplementary Agenda to be circulated at the time of the meeting.
- Every issue shall be decided by a majority of the votes of the members present and voting. In case of an impasse, the Chairperson shall have the casting vote in addition to their vote as a member.
- The minutes of the meeting of the Board will be circulated to the members and the persons concerned as expeditiously as possible preferably within fifteen working days of the meeting. Minutes of the previous meeting should get confirmed in the next meeting under the first item of the Agenda.
- Complete records of the Agenda and Minutes of all the meetings of the Board with all enclosures/annexures must be maintained.

3. FUNCTIONS OF THE BOARD OF STUDIES

The functions of the BoS shall include:

1. Curriculum Development and Review:

- Frame and periodically review the structure of UG, PG, Doctoral, and certificate/diploma courses, including credits allocated to each course.
- Ensure curriculum alignment with regulatory requirements (e.g., Bar Council of India, UGC), emerging domains, and national/international best practices.
- Approve and review the scheme of examinations of all the courses, including marks allocated to internal assessments, maximum marks and passing marks.



2. Academic Innovations:

- Introduce new courses, inter-disciplinary and industry-linked programs, online/blended learning courses, and skill-based electives.
- Recommend MOOCs and micro-credentials for academic credit transfer in accordance with university policies.
- Suggest methodologies for teaching and evaluation.

3. Content Revision and Quality Assurance:

- Review and update syllabi of UG, PG, Doctoral, Certificate/Diploma courses annually or biannually, incorporating feedback from students, faculty, and external stakeholders.
- Recommend textbooks, casebooks, statutes, and other learning resources.

4. Research and Industry Linkages:

- Facilitate integration of legal research, technology, and practice-oriented learning in the curriculum.
- Promote collaboration with legal tech startups, law firms, courts, think tanks, and international partners.

5. Capacity Building:

- Suggest training and faculty development initiatives based on emerging pedagogical and technological needs.

6. Other functions:

4. OPINION BY CIRCULATION

- In exceptional cases requiring urgent decisions, the Chairperson may seek BoS members' opinions by circulation.
- The proposal and action taken shall be recorded and reported in the subsequent BoS meeting and communicated to the Senate.

5. NOMINATION AND RECORD-KEEPING

- The Director shall approve the composition of the BoS based on the recommendations of the Chairperson.
- All nominations and changes in membership shall be formally recorded and notified.



- Proceedings of each BoS meeting shall be minuted, signed, and maintained as part of academic records.

6. TRANSPARENCY AND FEEDBACK

- The BoS shall consider periodic feedback from students, alumni, and employers in curriculum development.
- Summary recommendations (non-confidential portions) of BoS meetings may be shared with stakeholders to promote transparency and accountability.
